



Summer Student Extern Program 2015

I. INTRODUCTION

The Sisseton-Wahpeton Oyate Community Health Education Program is offering **Summer Student Extern Program 2015**, a work experience program for college students enrolled in a health career program of study. The **Summer Student Extern Program** is designed for students committed to building their skill and competence in the health care field. This is accomplished through hands-on experience working in an Indian health care program. In turn, the student provides support to the department they are placed.

Students selected work up to 400 hours during the summer of 2015—May 26th to July 31st. Placement sites are located at the Woodrow Wilson Keeble Memorial Health Care Center, Sisseton, SD, or in one of the Sisseton-Wahpeton Oyate Health Programs. Externship placements are available at the following IHS departments: **Dental, Lab, Pharmacy, Medical Staff - dependent on academic status, Dietary, Contract Health Services, Health Information Management, Business Office, Information Technology, Out Patient Nursing, Public Health Nursing; and Radiology;** or SWO Programs: **Health & Fitness Center, Dakota Pride Treatment Center.**

Students can expect to participate in a full range of activities specific to the department or program they are placed.

II. ELIGIBILITY

Students applying for an externship must meet the following requirements:

- Must have satisfactorily completed a minimum of 24 credit hours or one full year of post secondary education in a health care discipline by May 2015.
- Undergraduate students must have a cumulative GPA of at least 2.0 & graduate students a 3.0 on a 4.0 scale.
- Must be a member of a federally recognized tribe.
- Must be returning to school for the Fall 2015 semester.
- Shall commit to being alcohol and drug free for the duration of the externship.
- Must consent to and pass a criminal background check and character investigation.

III. APPLICATION

Student packets should include the following documents:

1. Sisseton-Wahpeton Oyate Application for Employment
2. Extern Supplemental Employment Application
3. Copy of transcripts (unofficial transcripts are accepted)
4. Copy of Tribal I.D. or proof of enrollment in a federally recognized tribe.

IV. BENEFITS

Salary: Externs will be compensated for hours worked up to a total of 400 hours. Compensation

is dependent on most recent academic year completed. Salary ranges from \$12.00 - \$15.00/hour for undergraduate students with higher compensation for graduate students or students in a post graduate degree program.

V. HOUSING

Students are responsible for their own housing and subsistence.

VI. REPORTS

Students are required to write bi-weekly progress reports and submit with their time sheets.

VII. TRAININGS AND PROGRAM SPONSORED ACTIVITIES/EVENTS

Students are **required** to attend all scheduled trainings and program sponsored activities/events including:

- Program orientation Tuesday May 26, 2015—*Tribal and IHS Externs*
- IHS Required Training on Wednesday May 27, 2015— *IHS Externs*
- IHS Computer Security Awareness Training— *IHS Externs*
- IHS Health Insurance Portability and Accountability Act (HIPAA) Training—*IHS Externs*
- IHS Ethics—*IHS Externs*
- Other trainings scheduled through out the summer—*All*
- Wellness activities & events sponsored by one of the SWO Health Programs held through out the summer months—*All*

VIII. SELECTION

Priority will be given to first time applicants but we encourage all students to apply.