

Sisseton-Wahpeton Oyate

Job Description

Job Title: Recovery Peer Counselor

General Description of Duties:

The Recovery Support Initiative is an innovative model that is demonstrated to improve outcomes for clients in recovery. The Recovery Peer Counselor service provider that helps to:

1. Increase client compliance with treatment recommendations;
2. Increase communication to bridge gaps between client and addiction and medical providers;
3. Deliver alcohol and substance abuse education to targeted populations of both youth and adults who have demonstrated at-risk behavior;
4. Provide follow-up with clients who have received inpatient and outpatient services in accordance with Dakota Pride Center's evaluation protocol;
5. Communicate Project goals and objectives to the general public. The Recovery Peer Counselor works in accordance with a scheduled shift and will be required to work days and evenings when necessary.

Specific Duties:

Administrative

1. File client data in accordance with program policies and procedures. The SWO Dakota Pride Center's Program has very specific procedures for filing client electronic and hardcopy records which must be adhered to consistently.
2. Document client services using data management system in a manner that is timely and accurate.

Technical

1. Become familiar with the current body of behavioral health/public health literature related to alcohol, commercial tobacco, and substance abuse.
2. Manage an assigned client caseload where the Recovery Peer Counselor serves as a guide through the treatment and recovery process while using a recovery plan and progress notes to chart each client's success.
3. Facilitate recovery support and alcohol and drug education groups for individuals of all ages and coordinate services with other programs serving our target population.
4. Provide follow up with clients currently participating in outpatient or aftercare treatment services.
5. Utilize our evaluation protocol to refer clients back to the program who continue to struggle

with addiction after discharge.

6. Must attend required training sessions on our Recovery Support Initiative and others.

Other Client and Public Services

1. Transportation of clients for appointments, program sanctioned activities, and to referral agencies.
2. Participate in weekly client staffing meetings.
3. Prepare and deliver information related to the health, economic, and social consequences of alcohol, commercial tobacco, and other drug abuse.
4. Perform all other duties as assigned by the direct supervisor or program director.

Requirements and Knowledge:

1. Must maintain sobriety throughout the duration of employment.
2. Must have a basic understanding how Dakota culture, values, and worldview can be used to promote alcohol and drug abstinence and healthy lifestyle choices.
3. Must participate in all required clinical staff development training and work with the Recovery Support Manager and Dakota Pride Treatment Director to negotiate an individualized professional development plan.
4. Must have functional knowledge of Microsoft Office suite software including Word, PowerPoint, Publisher, and Excel.
5. Must have strong written and verbal communication skills.
6. Must adhere to confidentiality regulations in accordance with 42CFR and HIPPA.
7. Must be assertive and use good judgment when involved in situations that may be emotionally intense.
8. Must be able to respond to any client emergency during work/duty hours.
9. Must abide by Dakota Pride Center program policies and procedures.
10. Must take and pass a physical exam and TB skin test.

Qualifications:

1. Bachelor's degree and/or Associates Degree preferred.
2. Must possess four (4) years of previous work experience required.
3. Must have a valid driver's license and be insurable.
4. Must have no prior felony convictions in the last five years.
5. Must have no misdemeanor convictions in the past One (1) year. (excluding minor traffic violations)
6. Must pass drug tests.
7. Must agree to a background check.

Native Preference Applies

Approved



Date

