

Sisseton-Wahpeton Oyate

Job Description

Job Title: Addiction Counselor

Reports to: Program Manager

Summary:

Provide the continuum of chemical dependency treatment services to inpatient clients served at Dakota Pride Treatment Center. These would include orientation, assessment, treatment planning, educational, case management, aftercare and discharge planning. The Chemical Dependency counselor shall be supervised by the Program Manager and shall be subject to the internal control policies and procedures of Dakota Pride Treatment Center and the SWO Policies.

Essential Functions:

- Provide client orientation, describing the nature and goals of the program, policies, procedures, and daily schedule.
- Assess client's problems and needs as determined by a comprehensive psychosocial evaluation. Determine DSM-5 psychoactive substance abuse disorder diagnosis.
- Develop written treatment plan for each assigned client with established therapeutic goals and objectives for treatment.
- Provide individual and group counseling therapy to address the treatment plan goals and objectives.
- Meet with clinical supervisor and other clinical staff to review all clients' treatment progress or lack of progress or lack of progress and determine suitable course of action to follow.
- Provide opportunity for clients to gain in understanding the need for involvement in 12-step principles and Red Road concepts of recovery and group support.
- Conduct daily substance abuse and other addiction education about the nature of alcohol dependence and other addictions.
- Arrange for presenters to speak with client on a variety of topics including personal stories, spirituality and cultural enhancement.
- Arrange for structural recreational activities for clients including physical exercise and organized indoor/outdoor activities.
- Arrange for spiritual and cultural activities for clients and assist with their participation.
- Perform case management and record keeping in order to coordinate services to referrals, agencies and resource persons in meeting treatment plan objectives.

- Involve and work with significant others who have a personal relationship with the client.
- Referral to other program agencies as deemed appropriate for the client's best interests.
- Develop relapse prevention and aftercare plans for client to follow upon completion of primary treatment.
- Prepare discharge summaries including the client diagnosis, course of treatment, progress on treatment plan, reason for discharge and aftercare plans.
- Willingness to perform other duties as assigned by the Program/Clinical Supervisor.

Additional Responsibilities:

- Provide chemical dependency evaluations to adults who are in possible need of inpatient or outpatient treatment for alcohol or other drug disorders.
- Provide 24 hours a day on-call counseling, detox arrangements, transport and referral to detox which shall rotate with all other clinical staff. Must remain near a phone or carry assigned cell phone to ensure timely response to calls.

Qualification Requirements:

- Licensed Addiction Counselor (LAC), Certified Addiction Counselor (CAC) or eligible to obtain trainee status under South Dakota Requirements.
- Completion of an Associate of Arts Degree in chemical dependency, human services or related field.
- Must have experience working with computers; preferable Microsoft Office, Microsoft Word, and Internet applications.
- Must have experience working in an office setting.
- Knowledge of 12-step principles and holistic recovery philosophy.

Job Requirements:

- Must obtain a valid driver's license, valid tribal driver's license and appropriate liability insurance within 30 days of employment.
- Knowledge of Native American culture and values. Preference in hiring of Native American will be observed.
- Ability to function in a non-judgmental manner.
- The ability to respect confidential information, as specified in 42 CFR Part 2, the federal confidentiality regulations.
- Must have the ability to respect program policies and management decisions with the program but to take the initiative toward improving such policies if it will best serve the interests of the clients.
- Must complete a 90-day probationary period.
- Tribal and Indian preference in hiring shall be observed.

- Must have two years of verifiable sobriety, commitment to maintain an alcohol/drug free lifestyle, including cannabis and medical marijuana and submit to random alcohol and drug testing.
- Applicant must consent to and pass a criminal background check and character investigation pursuant to the Indian Child Protection and Family Violence Prevention Act P.L. 101-630 (no convictions for a crime against a child or another person).

Approved by  Date 7/24/24