

Sisseton-Wahpeton Oyate

Job Description

Job Title: Addiction counselor

Reports to: Mayuteca/MSPI Treatment Program Manager

Summary:

To provide services to members of the Sisseton-Wahpeton Oyate on the Lake Traverse Reservation in SD. These services are related to the continuum of care for prevention, assessments and evaluation, treatment and aftercare treatment services. Position will be employed as staff member of Mayuteca Day Treatment Center and follow all appropriate SWO Personnel Polices and Mayuteca/MSPI Treatment Center policies and procedures.

Essential Functions:

- Provide client orientation, describing the nature and goals of the program, procedures, and daily schedule.
- Assess client's problems and needs as determined by an American Society of Addiction Medicine (ASAM) assessment.
- Develop a written treatment plan for each assigned client with established therapeutic goals and objectives.
- Provide individual and group counseling therapy to address the treatment plan goals and objectives.
- Meet with clinical supervisor and other clinical staff to review all clients' treatment progress or lack of progress and determine suitable course of action to follow.
- Provide opportunity for clients to gain in understanding the need for involvement in 12-step principals and Red Road concepts of recovery and group support.
- Conduct daily substance and other addiction education about the nature of alcohol dependence and other addictions.
- Arrange for presenters to speak with clients on a variety of topics including personal stories, spirituality and cultural enhancement.
- Arrange for structural recreational activities for clients including physical exercise and organized indoor/outdoor activities.
- Arrange for spiritual and cultural activities for clients and assist with their participation.
- Perform case management and record keeping in order to coordinate services to referrals, agencies and resources persons in meeting treatment plan objectives.
- Involve and work with significant others who have personal relationships with the client.
- Referral to other program agencies as deemed appropriate for the client's best interests.
- Develop relapse prevention and aftercare plans for client to follow upon completion of primary treatment.

- Prepare discharge summaries including the client diagnosis, course of treatment, progress on treatment plan, reason for discharge and aftercare plans.
- Willingness to perform other duties as assigned by the program manager or clinical supervisor.

Additional Responsibilities:

- Provide chemical dependency evaluations to adults who are in possible need of inpatient, day treatment our outpatient treatment for alcohol or other drug disorders.

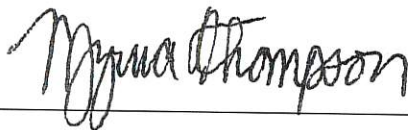
Qualification requirements:

- Preferred License Addiction Counselor or Certified Addiction Counselor
- Alcohol and Drug Counselor trainee status or ability to obtain within probation period (90 days)
- Must have experience working with computers; preferable Microsoft Office, Microsoft Word, and Internet applications.
- Must have experience working in an office setting
- Knowledgeable of 12-step principals and holistic recovery philosophy

Job Requirements:

- Valid driver's license, tribal driver's license and appropriate liability insurance.
- Knowledge of Native American culture and values. Preference in hiring of Native American will be observed.
- Ability to function in a non-judgmental manner.
- The ability to respect confidential information, as specified in 42 CFR Part 2, the federal confidentiality regulations.
- Must have the ability to respect program policies and management decisions with the program but to take initiative toward improving such policies if it will best serve the interests of the clients.
- Must complete a 90-day probationary period.
- Must have two years of verifiable sobriety, commitment to maintain an alcohol/drug free lifestyle and submit to random alcohol and drug testing.
- Applicant must consent to and pass a criminal background check and character investigation pursuant to the Indian Child Protection and Family Violence Prevention Act P.L. 101-630 (no convictions for crime against a child or another person).

Approved _____



Date 5-13-2021