

Sisseton-Wahpeton Oyate

Job Description

Job Title: Clean Water Act (CWA) Section 106/319 Water Coordinator

Reports to: Office of Environmental Protection (OEP) Program Director

FLSA Status: Non-Exempt

OEP Mission Statement:

“The mission of the Sisseton Wahpeton Oyate, Office of Environmental Protection, is to protect, preserve and enhance the environment for the health and safety of the people of the Lake Traverse Reservation. By capacity building and the development and implementation of environmental policies and regulations, we strengthen the sovereignty of our nation.”

Summary:

The Office of Environmental Protection (OEP) seeks a long-term, sustainable, qualified, and motivated Section 106/319 Clean Water Act, Coordinator. The primary objective of this position is to develop a comprehensive water quality-monitoring database. The water quality and geographic database tracks changes in our water quality and ensures consistency in data management. The water coordinator is also responsible for educational outreach to tribal members. This is a full-time office/field position compiling outdoor water testing activities and grant management obligations. This position also requires the oversight of active BIA water resources, USGS, and any other grants related to CWA Section 106.

Obligations & Responsibilities:

The coordinator needs to perform a wide range of critical functions necessary to the grant development process and water testing. Responsibilities include:

- The organization and implementation of projects involving surface and groundwater.
- The collection of physical and chemical parameters on water bodies within Reservation boundaries as identified by CWA Section 106 & EPA.
- The expansion of the existing monitoring program to support potential permitting and enforcement activities by sampling selected USGS water wells.
- The collaboration with local and EPA labs for water sample analysis.

- The compilation of reports that identify, measure, and map pollutants in selected USGS water wells.
- Will perform an examination of nutrient and chemical parameters in water samples collected.
- Will expand and continue real-time aquifer level monitoring to determine water drawdown by non-tribal irrigators.
- Will create multi-year training and education plans for CWA Section 106 & NPS 319 staff.
- Will work with SWO Tribal Finance Office/Budget Specialist on 106 & 319 accounts to acquire financial accuracy.
- Will conduct research; prepare budgets; write and edit components of grant proposals requiring advanced job skills.
- Will perform well-developed written and verbal communications to exchange technical and complex information.
- Will search for funding from local, state, and federal agencies to prolong the CWA Section 106 water quality program.
- The job involves managing multiple priorities, planning, and meeting established deadlines.
- The coordinator will be responsible for submitting quarterly and annual reports.
- The coordinator will develop work plan objectives and development.
- Will be responsible for educational outreach to tribal members and families.
- Will have the ability to have supervisory abilities and application screening.
- Will attend various conferences and training about water quality and the OEP (cross-training.)

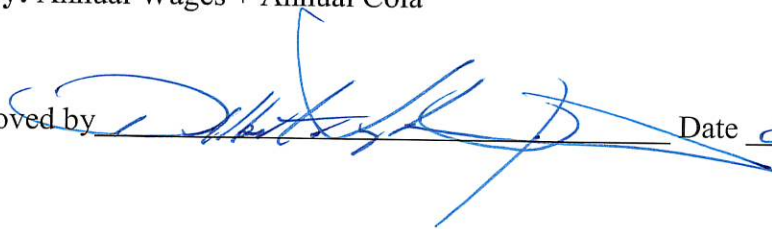
Qualification Requirements:

- The applicant must be flexible and team-oriented with good communication, organizational, analytical, documentation, and time management skills.
- Applicants must be passionate about safeguarding the SWO's environment and ecosystems.

- Applicants must work both on their own and/or as a group, maintaining positive and professional working relationships with co-workers.
- Applicant must work outdoors or at construction, sites under variable weather conditions and be accountable for equipment and tools used as part of projects.
- Applicant must be skilled in the operation of several classes of boats, an ATV, a work truck, and lift 50+ lbs.
- The applicant is required to pass a criminal background check. This position requires the handling of Grant Funds and the engagement of community members.
- Associate of Arts in the sciences or Native American history, equivalent college credits, and/or other science/native history-related fields are required.
- OEP recommends (2) Years or more of supervisory work experience, water resource, or land management experience. (2) Years or more of related experience, preferably in the area of grants and contract development/management.
- Applicant must have proficiency with Microsoft Office. Examples are Outlook, Microsoft Teams, Word, Excel, PowerPoint, etc.
- Applicant must have a broad knowledge of water rights, laws, resource development regulations, administration, and management.
- Must have a reliable automobile with a State and Tribal driver's license with a good driving record.
- Must be able to travel to training locations in EPA's Region 8 mountain states (Colorado, Montana, North Dakota, South Dakota, Utah, and Wyoming.)
- Tribal and Veterans preference will be applied to qualified candidates.

Salary: Annual Wages + Annual Cola

Approved by



Date

2-14-22