

19 April 2024

**Request for Bids**

**Project: SWO Early Head Start Fence**

The Sisseton Wahpeton Oyate Head Start and Early Head Start on the 8th day of April, 2024 herein provides notification that bids will be received for the SWO Early Head Start fence replacement project located in Agency Village, South Dakota on the east side and the back of the SWO Early Head Start programs.

Work performed will include equipment, transportation, permits, materials and labor to complete the following per specifications and any manufacturer's warranty specifications and include contractor's warranty of work for one-year commencing from completion and acceptance of the project.

Item 1 - Removal & Disposal of existing fence around playground-----Bid\_\_\_\_\_

Item 2 - Install new 6-foot-high, 9-gauge chain link fence with all attachments around playground (approximately 1200 feet)-----Bid\_\_\_\_\_

Item 3 - Install 8 gates 5-4 ft. gates & 3-8 ft. gates-----Bid\_\_\_\_\_

Item 4 - Site cleanup and removal of all debris and materials -----Bid\_\_\_\_\_

**Note:** All fence post holes must be filled with cement or other acceptable material.

**Total Bid**-----**Bid**\_\_\_\_\_

**Bids must have bid schedule sheet detailing all parts completed in full with quantities, unit cost per bid items, total cost per bid item and total Cost for the project.**

Bidder shall be responsible for conducting site review, inspection of project area and recording and taking all measurements associated with furnishing materials and completing the tasks listed above. To schedule the site review: **contact Landon LaFromboise at 605-698-3103.**

Failure to complete the bid schedule completely will result in an incomplete bid and will be considered non-responsive and will not be considered for award.

- All bids must include:
- Completed bid sheet:
- Sisseton Wahpeton Oyate Tribal business license
- Sisseton Wahpeton Oyate TERO Certification, if applicable
- Workmen's compensation coverage.
- Liability Insurance
- Narrative detailing Qualifications and Experience
- Statement of ability to financially start and complete the Project by July 31, 2024
- Indian preference enrollment document
- W-9 Form

Please include the tribal and TERO taxes in your bid

- SWO Tribal Use Tax-5.50%
- SWO Tribal Excise Tax-2.00%
- TERO Tax-4.00%

**Upon award of a contract, awardee will be required to provide additional documentation if required.**

Evaluation process will be conducted using the following criteria:

1. Price (40 pts)
2. Qualifications & Experience narrative(30 pts)
3. Statement of ability to financially start and complete the project (20 pts)
4. Indian Preference (10 pts)

Any question regarding TERO and SWO Tribal Tax please contact the SWO TERO office or the SWO Tribal Tax office at 605-698-3911,

Bids will be received by the Procurement office beginning on April 10, 2024 and closing on April 23, 2024 at 4:00 PM with **project and company name on the envelope**. Any bids received after this time and date will not be opened and returned to the bidder. Acceptable bids will be opened by the SWO Head Start Director, Procurement and Tribal Secretary's office on April 25, 2024 at 9:00 AM at the Tribal Secretary's Office, Tribal Administration Building.

Notice of this Request for Bids herein is posted on the bulletin boards of Sisseton

Wahpeton Housing Authority, Sisseton; SD SWO TERO, Agency Village, SD SWO Head Start, Agency Village, SD; Enemy Swim Head Start, Enemy Swim, SD; and copies of the same supplied to all building suppliers and building exchanges located on or near the Lake Traverse, SD. The 'SWO' Head Start reserves the right to accept or reject any and/or all bids received for this project.

Contact the procurement office for copies of RFP, specifications and copies of any other forms and/or project documents: [vallie@swo-nsn.gov](mailto:vallie@swo-nsn.gov) or **605-698-3911 ext. 8302**.

**Submit Proposals to: SWO Procurement Office**

**Attn: Vern Vallie**

**P.O. Box 509**

**Agency Ville, SD 57262**

**[vallie@swo-nsn.gov](mailto:vallie@swo-nsn.gov)**

All interested parties acknowledge that any Agreement executed and performed within the Tribe's exclusive jurisdiction is subject to the exclusive jurisdiction of the Tribal Court of **the** Sisseton Wahpeton Oyate of the Lake Traverse Reservation. All interested parties acknowledge that they must comply with the Sisseton Wahpeton Oyate Ordinances: TERO Chapter 59 Requirements, Wage Rate & Compliance plan; business License Ordinance Chapter 53 and Tax Ordinance Chapter 67; and Chapter 75 Sex Offender Registration.