

Request for Proposals:

The Sisseton Wahpeton Oyate desires bidder to perform community clean-up for Private and Mutual Self-Help Homes. The community is solely for private and mutual self-help homes on the Lake Traverse Reservation. Clean-up will begin June 3, 2024 until completion of the Project.

Scope of Work

- The Contractor shall provide all labor and materials and equipment to completed
- Complete removal of all no-trash household materials, household appliances and metals from homeowners in all seven districts on the Lake Traverse Reservation.
- Complete removal and disposal of all material collected
- Maintain a residence signature log book as well as a CHR/PCC tracking system verifying all residence were visited for pick up at point of contact and submitted to CHR Program Manager on a weekly basis.
- Contractor will provide the CHR Program Manager and Tribal Council a completed final report upon completion of project, including completed CHR PCC forms.
- The Contractor shall provide all labor and materials to perform the above details. The services shall be provided Monday through Friday, statutory holidays, excluded unless the parties mutually agree otherwise. Schedule of pickups was included in response to RFB,

Evaluation Process will be conducted using the following criteria:

1. Price (30 points)
2. Statement describing Qualifications and Experience (30 points)
3. financial statement indicating capacity to perform (30 points)
4. Indian Preference (10 points)

Required Documentation:

1. Copy of SWO Business License
2. Completed W-9 Form and other IRS documentation
3. TERO and Tribal **Tax**
 - a. TERO Tax - 4.00%
 - b. SWO Tribal Use Tax - 5.50%
 - c. SWO Tribal Excise Tax - 2.00%
4. Liability Insurance
5. Workman's Comp (if required)

Any questions regarding TERO and SWO Tribal Tax please contact the SWO TERO office or the SWO Tribal Tax Office at (605) 698-3911.

All acceptable bids received by April 19, 2024 will be opened in the Administrative Office by the Procurement Officer with the Program representative in attendance. If sufficient number of bids are not received, this RFP will remain open until further notice and submitted acceptable proposals will be opened, evaluated and awarded each Tuesday thereafter during the months of April, May, and June 2024.

Each acceptable must identify the specific address of the property bid.

Submit proposals to: **SWO Procurement Office**

Attn: Vern Vallie

PO Box 509

Agency Village, SD 57262

Please submit project name clearly visible.

All interested parties acknowledge that any Agreement executed and performed within the Tribe's exclusive jurisdiction is subject to the exclusive jurisdiction of the Tribal Court of Sisseton-Wahpeton Oyate of the Lake Traverse Reservation. All interested parties acknowledge that they must comply with the Sisseton- *Wahpeton Oyate* Ordinances: TERO Chapter 59 Requirements, Wage Rates & Compliance Plan; Business License Ordinance *Chapter 53* and Tax Ordinance.