

Request for Proposals:

The Sisseton Wahpeton Oyate **Reentry Program** is looking for an independent evaluator in a research-practitioner partnership that will last throughout the grant award period.

Scope of work:

Third-party evaluators will assist in planning, assessment, implementation, data collection processes and will review the program and complete evaluations. This process will define the base-line recidivism rate and confirm the target population as well as provide insight into program strengths. The outside evaluator will use collected data to support the current program initiatives and isolate areas for improvement. Evaluators will be critical in establishing policy and procedures, for program data collection and record keeping.

- Conducting a comprehensive evaluation of the SWO Reentry Program implemented by Sisseton- Wahpeton Oyate.
- Assessing program goals, objectives, and outcomes.
- Utilizing appropriate evaluation methodologies, including both quantitative and qualitative data collection methods.
- Analyzing participant demographics, program activities, and key performance indicators.
- Evaluating the impact of the program on participant reintegration, recidivism rates, and other relevant outcomes.
- Identifying strengths, weaknesses, opportunities, and threats (SWOT analysis).
- Providing actionable recommendations for program improvement.
- 8. Delivering a final written report outlining evaluation findings, conclusions, and recommendations.

Proposal Submission Guidelines:

- Cover Letter:
- Proposal Narrative:
- An overview of the proposed approach to evaluating the reentry program, including the methodology, data collection tools, and analysis techniques.
- A detailed project timeline outlining key milestones and deadlines.

- A detailed budget proposal, including all associated costs and fees.
- The evaluator's experience in conducting evaluations of similar programs.
- Relevant qualifications and expertise in program evaluation methodologies.:
- The clarity and feasibility of the proposed evaluation approach.
- The appropriateness of data collection methods and analysis techniques.
- Timeline and Budget:
- The proposed project timeline and the feasibility of meeting deadlines.
- The reasonableness and completeness of the budget proposal.

References:

Contact information for three professional references who can speak to the evaluator's previous work in program evaluation.

Qualifications and Experience:

- The evaluator's experience in conducting evaluations of similar programs.
- Relevant qualifications and expertise in program evaluation methodologies.
- Methodology:
- The clarity and feasibility of the proposed evaluation approach.
- The appropriateness of data collection methods and analysis techniques.
- Timeline and Budget:
- The proposed project timeline and the feasibility of meeting deadlines.
- The reasonableness and completeness of the budget proposal.
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Closing date to receive bids: May 9, 2024-4:00pm

All bids received after this closing time will not be opened. All bids received on time will be opened in the Administrative Office at 10:00 AM , May 14, 2024 by the Procurement Officer with the Program representative and Executive Office in attendance.

Evaluation Process will be conducted using the following criteria:

1. Price (30 points)
2. Qualifications and Experience (30 points)
3. Capacity to perform (30 points)
4. Indian Preference (10 points)

Required Documentation:

1. Copy of SWO Business License
2. Completed W-9 Form and other IRS documentation

Submit proposals to:

SWO Procurement Office

Attn: Vern Vallie

PO Box 509

Agency Village, SD 57262

vallie@swo-nsn.gov

All interested parties acknowledge that any Agreement executed and performed within the Tribe's exclusive jurisdiction is subject to the exclusive jurisdiction of the Tribal Court of Sisseton Wahpeton Oyate of the Lake Traverse Reservation. All interested parties acknowledge that they must comply with the Sisseton Wahpeton Oyate Ordinances: TERO Chapter 59 Requirements, Qaf Rates & Compliance Plan;, Business License Ordinance Chapter 53 and Tax Ordinance.