Sisseton-Wahpeton Oyate

Job Description

**Job Title:** Recovery Peer Manager

**Reports to:** Program Director of the Dakotah Pride Treatment Center

**General Description of Duties:**

The Recovery Support Initiative is an innovative model that is demonstrated to improve outcomes for clients in recovery. The Recovery Peer Manager will oversee the Recovery Support Initiative Grant Project for five years and supervise staff to ensure the project is successful with quantitative and qualitative results for our community.

1. Must manage the daily operations of the Recovery Support Initiative project.

2. Supervise Project staff to ensure objectives and activities are adhered to over the five year period.

3. Setup program work for the year working with Dakotah Pride Director and train staff on work plans for the year.

4. Direct service provider working with Peer Specialist and Peer Counselor.

5. Coordinate with Youth and Family Tree program to ensure youth target population work is accomplished

6. Set up calendar of cultural events and activities.

7. Deliver alcohol and substance abuse education to targeted populations of both youth and adults who have demonstrated at-risk behavior;

8. Provide follow-up with clients who have received inpatient and outpatient services in accordance with Dakotah Pride Center evaluation protocol; and

9. Communicate Project goals and objectives to the general public. The Recovery Peer Specialist works in accordance with a scheduled shift and will be required to work days and evenings when necessary.

10. Develop and establish collaborative relationships and assist in implementing training program for all providers and stakeholders

11. Assist in establishing and maintaining program policies and procedures.
12. Adhere to federal grant requirements including reporting, attending meetings and travel as required.

13. Regular communication with your supervisor Program Director of the Dakotah Pride Treatment Center.

Qualifications:

1. Two or more years in a supervisory/managerial role, preferably program management required

2. Minimum of a Bachelor's degree in psychology, social work, addictions, or other social services-related field required

3. Extensive knowledge and experience (2 or more years) in working with chemically dependent/mental health clientele required

4. Three or more years direct counseling experience on individual and group level preferred

5. Direct experience with program administration, supervision and management, delivery, and evaluation

6. Must demonstrate good decision making skills, initiative, and autonomy

7. Must possess understanding of the impact of trauma and the causes and effects of drugs and alcohol, and addictions on individuals, families and communities

8. Demonstrate effective crisis management and conflict resolution

Native Preference Applies

Approved by [Signature] Date 5/31/2020